

Workflow Accessibility Conformance Report

Based on VPAT® 2.5 WCAG 2.2 and Revised Section 508 Edition

Report information

Product	Workflow (version OnPrem 12 (2025H2), 12.0.2508.3191)
Product description	Laserfiche Workflow is business process automation software that classifies, organizes, routes, and archives documents. It was evaluated across the Workflow Designer (toolbox, canvas, activities and their properties, and Monitor), Workflow Admin, and Workflow Config.
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Notes

This Accessibility Conformance Report presents the results of Laserfiche's accessibility evaluation of Workflow. Conformance was evaluated against WCAG 2.2 (Level A and AA). Success criteria outside the evaluated scope — including later WCAG 2.2 additions and all Level AAA criteria that were not tested — are listed as "Not Evaluated" rather than assigned an untested rating. Closed-functionality software criteria are reported as Not Applicable because the product is not used in closed software systems.

Evaluation methods used

General product knowledge combined with manual testing, screen reader testing with NVDA, color contrast analysis using the Color Contrast Analyzer, and testing of speech input through the operating system's access features.

Applicable standards and guidelines

This report covers the degree of conformance for the following accessibility standards and guidelines:

- Web Content Accessibility Guidelines 2.2 — <https://www.w3.org/TR/WCAG22/>
- Revised Section 508 standards published January 18, 2017 and corrected January 22, 2018 — <https://www.access-board.gov/ict/>

Terms

The terms used in the conformance level information are defined as follows:

Supports

The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.

Partially Supports

Some functionality of the product does not meet the criterion.

Does Not Support

The majority of product functionality does not meet the criterion.

Not Applicable

The criterion is not relevant to the product.

Not Evaluated

The product has not been evaluated against the criterion. This can only be used in WCAG Level AAA criteria.

Table 1: Success Criteria, Level A

Criteria	Conformance level	Remarks and explanations
1.1.1: Non-text Content	Software: Supports	Software: All application-generated non-text content presented to the user has a text alternative.
1.2.1: Audio-only and Video-only (Prerecorded)	Software: Not Applicable	Software: No audio or video content.
1.2.2: Captions (Prerecorded)	Software: Not Applicable	Software: No audio or video content.

Criteria	Conformance level	Remarks and explanations
1.2.3: Audio Description or Media Alternative (Prerecorded)	Software: Not Applicable	Software: No audio or video content.
1.3.1: Info and Relationships	Software: Supports	Software: Information, structure, and relationships conveyed through presentation can be programmatically determined or are available in text.
1.3.2: Meaningful Sequence	Software: Supports	Software: No remarks.
1.3.3: Sensory Characteristics	Software: Supports	Software: No remarks.
1.4.1: Use of Color	Software: Supports	Software: No remarks.
1.4.2: Audio Control	Software: Not Applicable	Software: No audio or video content.
2.1.1: Keyboard	Software: Partially Supports	Software: Functionality is generally operable through the keyboard, but there are some minor keyboard issues in Workflow Designer.
2.1.2: No Keyboard Trap	Software: Supports	Software: No remarks.
2.1.4: Character Key Shortcuts	Software: Supports	Software: Keyboard shortcuts are provided for the most common actions.
2.2.1: Timing Adjustable	Software: Not Applicable	Software: No content on a timer.
2.2.2: Pause, Stop, Hide	Software: Not Applicable	Software: All interactions are initiated by the user; there is no automatic moving, blinking, or scrolling.
2.3.1: Three Flashes or Below Threshold	Software: Not Applicable	Software: Nothing flashes more than three times in any one-second period, and any flashing is below the general and red flash thresholds.

Criteria	Conformance level	Remarks and explanations
2.4.1: Bypass Blocks	Software: Not Applicable	Software: Workflow is not web software.
2.4.2: Page Titled	Software: Supports	Software: All applications have titles.
2.4.3: Focus Order	Software: Supports	Software: No remarks.
2.4.4: Link Purpose (In Context)	Software: Supports	Software: All application-provided links have a purpose.
2.5.1: Pointer Gestures	Software: Not Applicable	Software: Workflow does not use pointer gesture controls.
2.5.2: Pointer Cancellation	Software: Supports	Software: No remarks.
2.5.3: Label in Name	Software: Supports	Software: No remarks.
2.5.4: Motion Actuation	Software: Not Applicable	Software: Workflow has no motion-activated features.
3.1.1: Language of Page	Software: Not Applicable	Software: No mixed-language content.
3.2.1: On Focus	Software: Supports	Software: No remarks.
3.2.2: On Input	Software: Supports	Software: No remarks.
3.2.6: Consistent Help	Software: Not Applicable	Software: No remarks.
3.3.1: Error Identification	Software: Supports	Software: No remarks.
3.3.2: Labels or Instructions	Software: Supports	Software: No remarks.

Criteria	Conformance level	Remarks and explanations
3.3.7: Redundant Entry	Software: Supports	Software: No remarks.
4.1.1: Parsing	Software: Not Applicable	Software: No markup language.
4.1.2: Name, Role, Value	Software: Partially Supports	Software: For most user interface components the name and role can be programmatically determined, but a small number of elements have been identified as not having sufficient name information at this time.

Table 2: Success Criteria, Level AA

Criteria	Conformance level	Remarks and explanations
1.2.4: Captions (Live)	Software: Not Applicable	Software: The product does not support live streaming.
1.2.5: Audio Description (Prerecorded)	Software: Not Applicable	Software: No audio content.
1.3.4: Orientation	Software: Supports	Software: No remarks.
1.3.5: Identify Input Purpose	Software: Not Applicable	Software: Workflow does not have form inputs that collect information about the user.
1.4.3: Contrast (Minimum)	Software: Supports	Software: Most application-provided text, including all links and large text, meets color contrast standards.
1.4.4: Resize text	Software: Partially Supports	Software: In some cases increasing the font size within a window causes text to start disappearing.
1.4.5: Images of Text	Software: Not Applicable	Software: There are no images of text except for the logo.

Criteria	Conformance level	Remarks and explanations
1.4.10: Reflow	Software: Not Applicable	Software: Only applies to web.
1.4.11: Non-text Contrast	Software: Supports	Software: Same as minimum contrast (1.4.3).
1.4.12: Text Spacing	Software: Not Applicable	Software: Only applies to web.
1.4.13: Content on Hover or Focus	Software: Supports	Software: No remarks.
2.4.5: Multiple Ways	Software: Partially Supports	Software: Most options can be accessed with buttons or menus, and Workflow Admin can be opened from the Designer, but not every option offers multiple ways to reach it.
2.4.6: Headings and Labels	Software: Supports	Software: Headings and labels describe topic or purpose.
2.4.7: Focus Visible	Software: Supports	Software: Keyboard-operable interfaces have a mode of operation where the focus indicator is visible.
2.4.11: Focus Not Obscured (Minimum)	Software: Supports	Software: No remarks.
2.5.7: Dragging Movements	Software: Supports	Software: No remarks.
2.5.8: Target Size (Minimum)	Software: Partially Supports	Software: Some targets, such as links and buttons, do not meet the minimum target size.
3.1.2: Language of Parts	Software: Not Applicable	Software: The application does not mix languages in the UI.
3.2.3: Consistent Navigation	Software: Not Applicable	Software: Does not apply to non-web software.
3.2.4: Consistent Identification	Software: Not Applicable	Software: Does not apply to non-web software.

Criteria	Conformance level	Remarks and explanations
3.3.3: Error Suggestion	Software: Supports	Software: No remarks.
3.3.4: Error Prevention (Legal, Financial, Data)	Software: Not Applicable	Software: There is no legal, financial, or other sensitive data.
3.3.8: Accessible Authentication (Minimum)	Software: Supports	Software: No remarks.
4.1.3: Status Messages	Software: Not Applicable	Software: No markup language.

Table 3: Success Criteria, Level AAA

Criteria	Conformance level	Remarks and explanations
1.2.6: Sign Language (Prerecorded)	Software: Not Evaluated	Software: No remarks.
1.2.7: Extended Audio Description (Prerecorded)	Software: Not Evaluated	Software: No remarks.
1.2.8: Media Alternative (Prerecorded)	Software: Not Evaluated	Software: No remarks.
1.2.9: Audio-only (Live)	Software: Not Evaluated	Software: No remarks.
1.3.6: Identify Purpose	Software: Not Evaluated	Software: No remarks.
1.4.6: Contrast (Enhanced)	Software: Not Evaluated	Software: No remarks.
1.4.7: Low or No Background Audio	Software: Not Evaluated	Software: No remarks.
1.4.8: Visual Presentation	Software: Not Evaluated	Software: No remarks.
1.4.9: Images of Text (No Exception)	Software: Not Evaluated	Software: No remarks.
2.1.3: Keyboard (No Exception)	Software: Not Evaluated	Software: No remarks.
2.2.3: No Timing	Software: Not Evaluated	Software: No remarks.

Criteria	Conformance level	Remarks and explanations
2.2.4: Interruptions	Software: Not Evaluated	Software: No remarks.
2.2.5: Re-authenticating	Software: Not Evaluated	Software: No remarks.
2.2.6: Timeouts	Software: Not Evaluated	Software: No remarks.
2.3.2: Three Flashes	Software: Not Evaluated	Software: No remarks.
2.3.3: Animation from Interactions	Software: Not Evaluated	Software: No remarks.
2.4.8: Location	Software: Not Evaluated	Software: No remarks.
2.4.9: Link Purpose (Link Only)	Software: Not Evaluated	Software: No remarks.
2.4.10: Section Headings	Software: Not Evaluated	Software: No remarks.
2.4.12: Focus Not Obscured (Enhanced)	Software: Not Evaluated	Software: No remarks.
2.4.13: Focus Appearance	Software: Not Evaluated	Software: No remarks.
2.5.5: Target Size (Enhanced)	Software: Not Evaluated	Software: No remarks.
2.5.6: Concurrent Input Mechanisms	Software: Not Evaluated	Software: No remarks.
3.1.3: Unusual Words	Software: Not Evaluated	Software: No remarks.
3.1.4: Abbreviations	Software: Not Evaluated	Software: No remarks.
3.1.5: Reading Level	Software: Not Evaluated	Software: No remarks.
3.1.6: Pronunciation	Software: Not Evaluated	Software: No remarks.
3.2.5: Change on Request	Software: Not Evaluated	Software: No remarks.
3.3.5: Help	Software: Not Evaluated	Software: No remarks.
3.3.6: Error Prevention (All)	Software: Not Evaluated	Software: No remarks.
3.3.9: Accessible Authentication (Enhanced)	Software: Not Evaluated	Software: No remarks.

Chapter 3: Functional Performance Criteria (FPC)

Criteria	Conformance level	Remarks and explanations
302.1: Without Vision	Partially Supports	Parts of the Designer are not accessible to a screen reader.
302.2: With Limited Vision	Partially Supports	Parts of the Designer are not fully visible when using very large fonts.
302.3: Without Perception of Color	Supports	No remarks.
302.4: Without Hearing	Supports	No remarks.
302.5: With Limited Hearing	Supports	No remarks.
302.6: Without Speech	Supports	No remarks.
302.7: With Limited Manipulation	Supports	No remarks.
302.8: With Limited Reach and Strength	Supports	No remarks.
302.9: With Limited Language, Cognitive, and Learning Abilities	Does Not Support	The product does not provide features to support use by people with limited language, cognitive, and learning abilities.

Chapter 4: Hardware

Workflow is a software product; Section 508 hardware criteria are not applicable.

This chapter is not included in this report.

Chapter 5: Software

Criteria	Conformance level	Remarks and explanations
502.2.1: User Control of Accessibility Features	Partially Supports	Users can control colors but cannot remap keyboard shortcuts.
502.2.2: No Disruption of Accessibility Features	Supports	No remarks.

Criteria	Conformance level	Remarks and explanations
502.3.1: Object Information	Partially Supports	See 4.1.2 Name, Role, Value; object information is not fully exposed to assistive technology for a small number of elements.
502.3.2: Modification of Object Information	Partially Supports	See 4.1.2 Name, Role, Value; modification of object information is not fully exposed for some elements.
502.3.3: Row, Column, and Headers	Partially Supports	See 4.1.2 Name, Role, Value; row, column, and header information is not fully exposed for some elements.
502.3.4: Values	Partially Supports	See 4.1.2 Name, Role, Value; values are not fully exposed for some elements.
502.3.5: Modification of Values	Partially Supports	See 4.1.2 Name, Role, Value; modification of values is not fully exposed for some elements.
502.3.6: Label Relationships	Supports	No remarks.
502.3.7: Hierarchical Relationships	Partially Supports	See 4.1.2 Name, Role, Value; hierarchical (parent-child) relationships are not fully exposed for some elements.
502.3.8: Text	Supports	No remarks.
502.3.9: Modification of Text	Supports	No remarks.
502.3.10: List of Actions	Partially Supports	Some available actions are not fully exposed, for example the Designer table and, in the Configuration Manager, the workflow database user information for the workflow server.
502.3.11: Actions on Objects	Supports	No remarks.
502.3.12: Focus Cursor	Supports	No remarks.
502.3.13: Modification of Focus Cursor	Supports	No remarks.
502.3.14: Event Notification	Supports	No remarks.
502.4: Platform Accessibility Features	Does Not Support	The product does not fully support the platform's documented accessibility features.
503.2: User Preferences	Supports	No remarks.

Criteria	Conformance level	Remarks and explanations
503.3: Alternative User Interfaces	Not Applicable	No remarks.
503.4.1: Caption Controls	Not Applicable	No remarks.
503.4.2: Audio Description Controls	Not Applicable	No remarks.
504.2: Content Creation or Editing	Not Evaluated	No remarks.
504.2.1: Preservation of Information Provided for Accessibility in Format Conversion	Not Applicable	No remarks.
504.2.2: PDF Export	Not Applicable	No remarks.
504.3: Prompts	Not Applicable	No remarks.
504.4: Templates	Not Applicable	No remarks.

Chapter 6: Support Documentation and Services

Criteria	Conformance level	Remarks and explanations
602.2: Accessibility and Compatibility Features	Partially Supports	Support documentation only partially describes the product's accessibility and compatibility features.
602.3: Electronic Support Documentation	Not Evaluated	No remarks.
602.4: Alternate Formats for Non-Electronic Support Documentation	Not Applicable	No alternate formats available.
603.2: Information on Accessibility and Compatibility Features	Supports	No remarks.
603.3: Accommodation of Communication Needs	Supports	No remarks.

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