

Workflow Accessibility Conformance Report

Based on VPAT® 2.5 WCAG 2.2 and Revised Section 508 Edition

Report information

Product	Workflow
Product description	Laserfiche Cloud business process automation that classifies, organizes, routes, and archives documents. This report covers the Workflow areas (Manage, Monitor, and the Workflow Designer) together with Starting Events, which define how and when a process begins.
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Notes

This Accessibility Conformance Report presents the results of Laserfiche's accessibility evaluation of Workflow. Conformance was evaluated against WCAG 2.1 (Level A and AA). Success criteria outside the evaluated scope — including later WCAG 2.2 additions and all Level AAA criteria that were not tested — are listed as "Not Evaluated" rather than assigned an untested rating. This report consolidates the evaluations of: Workflow (VPAT 2.4 International Edition, WCAG 2.1, 2022-12-14); Starting Events (VPAT 2.4 International Edition, WCAG 2.1, 2023-02-24).

Evaluation methods used

Manual testing with assistive technologies including the NVDA screen reader, keyboard-only navigation, color-contrast checks with the WCAG Contrast Checker and Colour Contrast Analyser, and page inspection with the WAVE browser extension.

Applicable standards and guidelines

This report covers the degree of conformance for the following accessibility standards and guidelines:

- Web Content Accessibility Guidelines 2.2 — <https://www.w3.org/TR/WCAG22/>
- Revised Section 508 standards published January 18, 2017 and corrected January 22, 2018 — <https://www.access-board.gov/ict/>

Terms

The terms used in the conformance level information are defined as follows:

Supports

The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.

Partially Supports

Some functionality of the product does not meet the criterion.

Does Not Support

The majority of product functionality does not meet the criterion.

Not Applicable

The criterion is not relevant to the product.

Not Evaluated

The product has not been evaluated against the criterion. This can only be used in WCAG Level AAA criteria.

Table 1: Success Criteria, Level A

Criteria	Conformance level	Remarks and explanations
1.1.1: Non-text Content	Web: Partially Supports	Web: Workflow: some application-generated non-text content lacks a text alternative and some ARIA tags are missing. Starting Events: navigation buttons have incorrect descriptions and the close button has none.
1.2.1: Audio-only and Video-only (Prerecorded)	Web: Not Applicable	Web: No prerecorded audio or video is present.
1.2.2: Captions (Prerecorded)	Web: Not Applicable	Web: No prerecorded audio or video is present.

Criteria	Conformance level	Remarks and explanations
1.2.3: Audio Description or Media Alternative (Prerecorded)	Web: Not Applicable	Web: No prerecorded audio or video is present.
1.3.1: Info and Relationships	Web: Supports	Web: No remarks.
1.3.2: Meaningful Sequence	Web: Supports	Web: No remarks.
1.3.3: Sensory Characteristics	Web: Supports	Web: No remarks.
1.4.1: Use of Color	Web: Partially Supports	Web: Workflow: color is not used as the only visual cue, but in Monitor this is supported for search and not supported for instance details. Starting Events: supports (warnings and success prompts use icons to convey context).
1.4.2: Audio Control	Web: Not Applicable	Web: No audio content is present.
2.1.1: Keyboard	Web: Partially Supports	Web: Workflow: keyboard operable with some minor issues. Starting Events: a single optional button outside the standard workflow is not available without a mouse.
2.1.2: No Keyboard Trap	Web: Supports	Web: No remarks.
2.1.4: Character Key Shortcuts	Web: Not Applicable	Web: No keyboard shortcuts are provided.
2.2.1: Timing Adjustable	Web: Not Applicable	Web: No content is on a timer.
2.2.2: Pause, Stop, Hide	Web: Supports	Web: Starting Events: loading/preload prompts can be cancelled. Workflow: no automatic moving, blinking, or scrolling (rated not-applicable there).
2.3.1: Three Flashes or Below Threshold	Web: Supports	Web: No remarks.

Criteria	Conformance level	Remarks and explanations
2.4.1: Bypass Blocks	Web: Does Not Support	Web: Workflow: in Manage you cannot exit the workflow table using a shortcut, and on the Monitor page you cannot jump into or out of the search-results page. Starting Events: user-created content cannot be skipped as a whole block, so complex starting events must be navigated piece by piece.
2.4.2: Page Titled	Web: Supports	Web: All applications have titles.
2.4.3: Focus Order	Web: Partially Supports	Web: Workflow: some minor issues where the focus order is not sequential. Starting Events: supports.
2.4.4: Link Purpose (In Context)	Web: Supports	Web: No remarks.
2.5.1: Pointer Gestures	Web: Partially Supports	Web: Starting Events: one hover element does not appear without a mouse. Workflow: not-applicable (does not use pointer-gesture controls).
2.5.2: Pointer Cancellation	Web: Supports	Web: No remarks.
2.5.3: Label in Name	Web: Partially Supports	Web: Workflow: in some cases the visible label text is missing from the accessible name. Starting Events: the close-popup button and the open-repository-browser button are unlabeled.
2.5.4: Motion Actuation	Web: Not Applicable	Web: No motion-activated features are present.
3.1.1: Language of Page	Web: Supports	Web: Starting Events: page language is set (supports). Workflow: only English is supported (rated not-applicable there).
3.2.1: On Focus	Web: Supports	Web: No remarks.
3.2.2: On Input	Web: Supports	Web: No remarks.
3.2.6: Consistent Help	Web: Not Evaluated	Web: No remarks.
3.3.1: Error Identification	Web: Supports	Web: No remarks.

Criteria	Conformance level	Remarks and explanations
3.3.2: Labels or Instructions	Web: Supports	Web: No remarks.
3.3.7: Redundant Entry	Web: Not Evaluated	Web: No remarks.
4.1.1: Parsing	Web: Does Not Support	Web: Workflow: duplicate IDs detected. Starting Events: supports.
4.1.2: Name, Role, Value	Web: Does Not Support	Web: Workflow: a number of elements were identified as not having sufficient name/role/value information. Starting Events: supports.

Table 2: Success Criteria, Level AA

Criteria	Conformance level	Remarks and explanations
1.2.4: Captions (Live)	Web: Not Applicable	Web: The product does not support live streaming.
1.2.5: Audio Description (Prerecorded)	Web: Not Applicable	Web: No audio content is present.
1.3.4: Orientation	Web: Supports	Web: No remarks.
1.3.5: Identify Input Purpose	Web: Does Not Support	Web: Workflow: the purpose of input fields cannot be programmatically determined. Starting Events: supports.
1.4.3: Contrast (Minimum)	Web: Partially Supports	Web: Workflow: most application-provided text meets contrast minimums, including all links and large text, but some small failures remain. Starting Events: some text for starting-event conditions does not meet the requirement.
1.4.4: Resize text	Web: Supports	Web: No remarks.
1.4.5: Images of Text	Web: Supports	Web: Only logos contain images of text.
1.4.10: Reflow	Web: Supports	Web: No remarks.

Criteria	Conformance level	Remarks and explanations
1.4.11: Non-text Contrast	Web: Partially Supports	Web: Workflow: some non-text user-interface elements do not meet the minimum contrast ratio. Starting Events: supports.
1.4.12: Text Spacing	Web: Does Not Support	Web: Workflow: text spacing could not be applied in Monitor and the Designer. Starting Events: supports.
1.4.13: Content on Hover or Focus	Web: Supports	Web: No remarks.
2.4.5: Multiple Ways	Web: Supports	Web: No remarks.
2.4.6: Headings and Labels	Web: Supports	Web: No remarks.
2.4.7: Focus Visible	Web: Partially Supports	Web: Workflow: in some places the keyboard focus indicator is not clearly visible. Starting Events: supports.
2.4.11: Focus Not Obscured (Minimum)	Web: Not Evaluated	Web: No remarks.
2.5.7: Dragging Movements	Web: Not Evaluated	Web: No remarks.
2.5.8: Target Size (Minimum)	Web: Not Evaluated	Web: No remarks.
3.1.2: Language of Parts	Web: Supports	Web: Starting Events: supports. Workflow: only English is supported (rated not-applicable there).
3.2.3: Consistent Navigation	Web: Supports	Web: No remarks.
3.2.4: Consistent Identification	Web: Supports	Web: No remarks.
3.3.3: Error Suggestion	Web: Supports	Web: No remarks.
3.3.4: Error Prevention (Legal, Financial, Data)	Web: Not Applicable	Web: There is no legal, financial, or other sensitive data.
3.3.8: Accessible Authentication (Minimum)	Web: Not Evaluated	Web: No remarks.

Criteria	Conformance level	Remarks and explanations
4.1.3: Status Messages	Web: Does Not Support	Web: Status messages are not programmatically exposed to assistive technologies in either area.

Table 3: Success Criteria, Level AAA

Criteria	Conformance level	Remarks and explanations
1.2.6: Sign Language (Prerecorded)	Web: Not Evaluated	Web: No remarks.
1.2.7: Extended Audio Description (Prerecorded)	Web: Not Evaluated	Web: No remarks.
1.2.8: Media Alternative (Prerecorded)	Web: Not Evaluated	Web: No remarks.
1.2.9: Audio-only (Live)	Web: Not Evaluated	Web: No remarks.
1.3.6: Identify Purpose	Web: Not Evaluated	Web: No remarks.
1.4.6: Contrast (Enhanced)	Web: Not Evaluated	Web: No remarks.
1.4.7: Low or No Background Audio	Web: Not Evaluated	Web: No remarks.
1.4.8: Visual Presentation	Web: Not Evaluated	Web: No remarks.
1.4.9: Images of Text (No Exception)	Web: Not Evaluated	Web: No remarks.
2.1.3: Keyboard (No Exception)	Web: Not Evaluated	Web: No remarks.
2.2.3: No Timing	Web: Not Evaluated	Web: No remarks.
2.2.4: Interruptions	Web: Not Evaluated	Web: No remarks.
2.2.5: Re-authenticating	Web: Not Evaluated	Web: No remarks.
2.2.6: Timeouts	Web: Not Evaluated	Web: No remarks.
2.3.2: Three Flashes	Web: Not Evaluated	Web: No remarks.

Criteria	Conformance level	Remarks and explanations
2.3.3: Animation from Interactions	Web: Not Evaluated	Web: No remarks.
2.4.8: Location	Web: Not Evaluated	Web: No remarks.
2.4.9: Link Purpose (Link Only)	Web: Not Evaluated	Web: No remarks.
2.4.10: Section Headings	Web: Not Evaluated	Web: No remarks.
2.4.12: Focus Not Obscured (Enhanced)	Web: Not Evaluated	Web: No remarks.
2.4.13: Focus Appearance	Web: Not Evaluated	Web: No remarks.
2.5.5: Target Size (Enhanced)	Web: Not Evaluated	Web: No remarks.
2.5.6: Concurrent Input Mechanisms	Web: Not Evaluated	Web: No remarks.
3.1.3: Unusual Words	Web: Not Evaluated	Web: No remarks.
3.1.4: Abbreviations	Web: Not Evaluated	Web: No remarks.
3.1.5: Reading Level	Web: Not Evaluated	Web: No remarks.
3.1.6: Pronunciation	Web: Not Evaluated	Web: No remarks.
3.2.5: Change on Request	Web: Not Evaluated	Web: No remarks.
3.3.5: Help	Web: Not Evaluated	Web: No remarks.
3.3.6: Error Prevention (All)	Web: Not Evaluated	Web: No remarks.
3.3.9: Accessible Authentication (Enhanced)	Web: Not Evaluated	Web: No remarks.

Chapter 3: Functional Performance Criteria (FPC)

Criteria	Conformance level	Remarks and explanations
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Criteria	Conformance level	Remarks and explanations
302.1: Without Vision	Does Not Support	Without vision: not supported; screen-reader users encounter unlabeled controls and missing name/role/value information (see 1.1.1, 2.5.3, and 4.1.2).
302.2: With Limited Vision	Partially Supports	With limited vision: Workflow has remaining contrast and focus-visibility issues (see 1.4.3, 1.4.11, and 2.4.7); Starting Events supports.
302.3: Without Perception of Color	Partially Supports	Without perception of color: Workflow partially supports use of color (Monitor instance details); Starting Events supports.
302.4: Without Hearing	Supports	No remarks.
302.5: With Limited Hearing	Supports	No remarks.
302.6: Without Speech	Supports	No remarks.
302.7: With Limited Manipulation	Partially Supports	With limited manipulation: keyboard and pointer limitations mean some functions require a mouse (see 2.1.1 and 2.5.1).
302.8: With Limited Reach and Strength	Partially Supports	With limited reach and strength: some functions require a mouse and cannot be completed by keyboard alone (see 2.1.1).
302.9: With Limited Language, Cognitive, and Learning Abilities	Does Not Support	With limited language, cognitive, and learning abilities: the product does not adequately support these users.

Chapter 4: Hardware

Workflow is a software product; Section 508 hardware criteria are not applicable.

This chapter is not included in this report.

Chapter 5: Software

Criteria	Conformance level	Remarks and explanations
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Criteria	Conformance level	Remarks and explanations
502.2.1: User Control of Accessibility Features	Not Evaluated	No remarks.
502.2.2: No Disruption of Accessibility Features	Not Evaluated	No remarks.
502.3.1: Object Information	Supports	No remarks.
502.3.2: Modification of Object Information	Partially Supports	Some object information cannot be modified through accessibility services.
502.3.3: Row, Column, and Headers	Partially Supports	Workflow: some objects need better labels for row/column/header exposure. Starting Events: supports.
502.3.4: Values	Partially Supports	Workflow: some values are not fully exposed to accessibility services. Starting Events: supports.
502.3.5: Modification of Values	Does Not Support	Workflow: values cannot be modified through accessibility services. Starting Events: partially supports.
502.3.6: Label Relationships	Partially Supports	Workflow: some components cannot be read and label relationships are not always exposed. Starting Events: partially supports.
502.3.7: Hierarchical Relationships	Partially Supports	Workflow: hierarchical-relationship issues within the Designer. Starting Events: partially supports.
502.3.8: Text	Partially Supports	Some text is not fully exposed to accessibility services.
502.3.9: Modification of Text	Does Not Support	Text cannot be modified through accessibility services.
502.3.10: List of Actions	Does Not Support	The list of available actions is not exposed to accessibility services.
502.3.11: Actions on Objects	Does Not Support	Actions on objects cannot be executed through accessibility services.
502.3.12: Focus Cursor	Partially Supports	Workflow: the focus cursor cannot always be determined.

Criteria	Conformance level	Remarks and explanations
502.3.13: Modification of Focus Cursor	Does Not Support	The focus cursor cannot be modified through accessibility services.
502.3.14: Event Notification	Partially Supports	Event notifications are not consistently exposed to accessibility services.
502.4: Platform Accessibility Features	Does Not Support	Platform accessibility features are not fully supported.
503.2: User Preferences	Not Applicable	No remarks.
503.3: Alternative User Interfaces	Not Applicable	No remarks.
503.4.1: Caption Controls	Not Applicable	No remarks.
503.4.2: Audio Description Controls	Not Applicable	No remarks.
504.2: Content Creation or Editing	Not Evaluated	No remarks.
504.2.1: Preservation of Information Provided for Accessibility in Format Conversion	Not Applicable	No remarks.
504.2.2: PDF Export	Not Applicable	No remarks.
504.3: Prompts	Not Applicable	No remarks.
504.4: Templates	Not Applicable	No remarks.

Chapter 6: Support Documentation and Services

Criteria	Conformance level	Remarks and explanations
602.2: Accessibility and Compatibility Features	Partially Supports	Workflow: the majority of support documentation conforms to WCAG, but some functionality only partially conforms (not rated in the Starting Events source).

Criteria	Conformance level	Remarks and explanations
<u>602.3: Electronic Support Documentation</u>	Not Evaluated	No remarks.
<u>602.4: Alternate Formats for Non-Electronic Support Documentation</u>	Not Applicable	No remarks.
<u>603.2: Information on Accessibility and Compatibility Features</u>	Not Applicable	No remarks.
<u>603.3: Accommodation of Communication Needs</u>	Not Applicable	No remarks.

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